



No.1(25)JAPAN-II-2026

Islamabad, the 04th June , 2026

OFFICE MEMORANDUM

SUBJECT: PORT MAINTENANCE PLANNING.

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered fully funded **one** seat for the subject training course scheduled to be held w.e.f **October 04, 2026 to November 07, 2026 in Japan**. All concerned Ministries / Divisions / Departments are requested to send nomination of a suitable officer who fulfills the criteria to the undersigned by **August 03, 2026** along with three (3) copies of prescribed JICA's application form, CNIC, Passport, FTC Performa, undertaking & surety bond and Inception Report also as advised in the [G.I. Booklet](#) uploaded on EAD's website.

Course Objective:

This program aims to enhance capacity of port maintenance planning such as inspection and diagnosis, maintenance strategy and prioritization and other matters related to port maintenance based on the concept of life cycle management.

Eligibility Criteria: -

The applicant should:

- Be an officer of the government or a public entity currently in charge of port maintenance planning.
- Have more than 3 years' experience in the country's port maintenance.
- Be graduate of university of equivalent.
- Have command of spoken and written English
- Have basic computer skills

2. New prescribed JICA's Application forms along and specimen of surety bond, undertaking and FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" ad also available on JICA's website www.jica.go.jp/pakistan/english/index.html.

3. In case of selection of officer, the concerned Ministries/Division/Department are requested to ensure timely relieving of the officer along with NOC. Furthermore, the concerned officer may be directed to submit Post-Visit Training Report to this Ministry on priority basis.

Nadeem Mahbub
Secretary Maritime Affairs
Kohsar Block, 8th Floor Constitution Avenue, Islamabad,
Islamabad

Yasir Ali
(O/B) SO (Japan-II)

Copy for information to:-

- 1- Rashid Mahmood, Secretary Revenue Div/Chairman FBR, FBR, Islamabad
- 2- Akhtar Saeed, Joint Secretary Training, ESTAB, Islamabad
- 3- Muhammad Aslam Khan, DPO (Dir (CC), EAD, Islamabad

Yasir Ali
(O/B) SO (Japan-II)